

**Adult Advisor Application  
Presbytery of the James Youth Council**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: M F

Church: \_\_\_\_\_

T-shirt size: youth large S M L XL XXL

AOLIM Screen Name: \_\_\_\_\_

Favorite Bible verse: \_\_\_\_\_

Have You Ever Attended Youth Council Events? Yes No

If so, which events? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please list your leadership experience at your home church: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list your leadership experience in the local community: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have a Child on Youth Council? Y N

**Short Essays:** (Please attach these on separate paper, preferably typed and double spaced in Times New Roman 12 point font)

1. Please explain what experience and/or gifts you have for working with youth.
2. What do you feel is the role of an adult advisor serving Youth Council?
3. List specific examples of involvement in your congregation and in the church working with youth.

**Commitment Contract:**

I, \_\_\_\_\_ as a member of the Presbytery of the James Youth Council promise to attend every retreat and meeting to the best of my ability. I understand that this is vital to the success of this important ministry of the church. I will arrive on time to meetings and retreats, and I will stay until clean-up is complete. If I have a conflict with any event or meeting, I will notify the Youth Council Coordinator and Moderator immediately. At the time of this application, I do not have any conflicts with the published dates on the POJ Youth Website, other than those listed in my attached letter listing the dates and explaining the circumstances. If I exceed 1 retreat absence or 2 meeting absences, I understand that I may be dismissed from Youth Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

-Have you ever been convicted or accused of:

**Child Abuse?** YES  NO

**Sexual Abuse?** YES  NO

**A Felony?** YES  NO

-If yes, please explain on a separate sheet of paper. The Presbytery has the right to, in its sole discretion; conduct (1) a criminal background check and/or (2) an inquiry with the Department of Child Protective Services with regard to any applicant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

### Church Endorsement Form

**(This may be filled out by the applicant's home church, or, if a student, the church they are now attending)**

\_\_\_\_\_ is applying to be an adult advisor for the Presbytery of the James Youth Council. We will entrust this person with the care of several children and/or youth. He/she will be expected to live and work with these youth and provide spiritual, social, and emotional guidance during the Youth Council events. It is a job which demands the best a person has to offer. As such, we **seek** persons committed to living their lives by Christian values and attitudes; willing to grow and help others grow in their Christian faith; possessing excellent leadership skills and/or potential; demonstrating a desire and ability to establish meaningful relationships with youth, and peers; displaying a responsible lifestyle; able to work hard and stick to a task when things get tough; and willing to give of their gifts to others.

Church: \_\_\_\_\_

How long has the applicant attended the church named above?

Have you observed this person working with children/youth ages 12-17?

Yes  No  If "YES," in what context?

Has any information ever come to your attention, from any source, suggesting that the applicant might ever have physically, sexually, or emotionally abused any child or youth or had any unconsented-to physical contact with another person?

Yes  No  **If Yes, please give details on a separate sheet of paper.**

We the session of \_\_\_\_\_

ENDORCE or  DO NOT ENDORCE the applicant mentioned above to work as an Adult Advisor for the Presbytery of the James Youth Council.

Signed: (May be signed by  Pastor or  Clerk of Session)

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**HEALTH AND MEDICAL INFORMATION**

FOR YOUTH COUNCIL ADVISOR MEMBERS

Name of Adult Advisor \_\_\_\_\_

Birthday: \_\_\_\_\_ Age at Sept. Planning Retreat \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone number and emergency contact numbers: \_ \_\_\_\_\_

Please give any medical/physical information which might limit or prevent your full involvement in these events and/or would help us to work more effectively with you: \_\_\_\_\_

\_\_\_\_\_

**POLICY STATEMENTS:**

1. Prescriptions: Are you taking any prescribed medication? \_\_\_\_\_

If so, what and what is it for? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

It is the policy of these events that all prescribed medications must be kept and dispensed by the adult leaders of the Youth Council. (However, as an adult, you may keep your own medication)

**Signature of Adult Advisor:** \_\_\_\_\_

Medical Insurance: \_\_\_\_\_

\_\_\_\_\_

Group Number/ ID Number: \_\_\_\_\_

\_\_\_\_\_

(If possible, please attach a photocopy of the front and back of your insurance card.)

## PRESBYTERIAN YOUTH EVENT COVENANT

For Youth, Adult Advisors, and parents or participants this covenant is for both the **YOUTH and ADULTS** who attend presbytery youth events such as retreats, rally days, mission trips, youth conferences, as representatives of the Presbytery of the James, etc. **Seeking the guide of the Holy Spirit, while at a Presbytery of the James youth event, I covenant to . . .**

- R:** Refrain from consuming alcohol, using illegal drugs or smoking, and refrain from driving any vehicle for the duration of the event.
- E:** Enjoy the time of rest and renewal.
- S:** Seek to hear God's claim on my life through the opportunities provided.
- P:** Participate to the best of my ability in all planned activities.
- E:** Expect to encounter God.
- C:** Care for others by being a good steward of the resources provided over the course of the event including, but not limited to the food prepared, supplies provided, and persons leading the event.
- T:** Treat the facilities with reverence.
- F:** Friendship - Take time to meet one new friend.
- U:** Understanding, be considerate of one another, seek to hear others.
- L:** Lights out. Abide by the lights out policy of the event and be in my room or cabin by that time.

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Participant's Name (Please Print) \_\_\_\_\_

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Parent/Guardian's Name (Please Print) \_\_\_\_\_

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Parent/ Guardian's Signature \_\_\_\_\_

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Church \_\_\_\_\_ Date: \_\_\_\_\_

### **POLICIES VANDALISM AND PROPERTY DAMAGE**

Any person who damages or destroys property will be responsible for the cost of replacement and repair.

**SMOKING** All POJ events are SMOKE-FREE

**DISRUPTING EVENT ACTIVITIES** A great deal of time, effort, prayer, and money go into preparing a youth event. Disruptive behavior during assemblies, workshops or worship times, or other planned activities makes it hard for everyone to get the most out of the time that we have together. Participants can expect 2 warnings about this from any adult leader. Anyone who continues to disrupt will not be invited to the next event and may be dismissed from the current event in addition to having the opportunity to explain their actions to their parents, guardians, and / or pastor.

**PERSONAL BELONGINGS** You are responsible for your own belongings. Do not bring any items that are of great value to you.

**ALCOHOL AND ILLEGAL DRUGS** Any youth or adult found in possession of illegal substances will be dismissed from the event and may be subject to arrest.

**DRIVING** Vehicles driven to the event should be parked and locked. They should neither be driven nor visited during the event, except in an emergency. Upon leaving the event, drivers must drive 20 mph or less while on camp premises and must carry passengers only inside vehicles.

From time to time, photographs, videos, direct quotes, and/or audio clips may be taken of youth and adults attending Presbytery of the James Youth Council events or participating in Presbytery-sponsored programs and activities. The Presbytery of the James requests the right to use all such photos, videos, print material and/or audio clips taken from youth and adults involved in these programs and activities. They may be used for a variety of purposes, including, but not limited to, publications, promotional brochures, promotions or showcase of programs on our web sites, showcase of activities in local and/or national newspapers or programming, and other similar lawful purposes.

By signing this form, I consent and give permission to allow the Presbytery of the James the unlimited right to use photos, videos, direct quotes, and/or audio clips that they have of me participating in Presbytery programs or events. I agree to give up my rights with regards to Presbytery of the James photos, videos, direct quotes, and/or audio clips of me. Further, by signing this consent and release form, I acknowledge that I understand and agree to the above request and conditions. I sign this form freely and without inducement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

-Please fill this application out, along with the Church Endorsement Form and mail both back to the Presbytery of the James Office: **POJ Youth Council / Presbytery of the James / 3218 Chamberlayne Avenue/ Richmond, VA 23227**