Office of Mission Program Grants
Presbyterian Church (USA)
100 Witherspoon Street
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GENERAL ASSEMBLY MISSION PROGRAM GRANT

NEW CONGREGATION GRANT APPLICATION

Date Prepared _____

Synod _____ Phone _____

Contact Person _____ E-mail Address _____

Presbytery _____ Phone _____

Contact Person _____ E-mail Address _____

Project Name _____

Pastor / Project Director _____

Address/City/State/Zip _____

E-mail Address _____ Phone _____

DEFINITION: New church development is the establishment and eventual charter of a new congregation under the direction of the presbytery. An additional model would be a church willing to start, charter and attach an emerging generation group to their current facility. A new congregation or emerging generation develops as a response by a presbytery to the needs of a new group of persons. It may begin with a presbytery's recognition of a population frontier where heretofore there has not been any Presbyterian Church presence for Christ. The ultimate goal is to grow to full maturity within the life of that presbytery and in service to Christ within the church universal.

GRANT PERIOD: Realizing that some projects desire a shorter or longer funding period, funding may be spread over a period of 3-7 years.

INSTRUCTIONS: Send a computer diskette and twenty copies of this application copied two-sided on white paper with required attachments to the Mission Program Grant Office in accordance with the attached submission dates. This form is available in Microsoft Word format and may be obtained by downloading from the Mission Program Grants office section of the Evangelism and Church Development web site ***www.pcusa.org/evangelism/churchdevelopment/mpgrants.htm***, by e-mail or on a diskette.

In narrative form, please respond to the following.

1. **Vision:** Describe the vision for the project.
2. **Staffing Rationale:** Describe the qualities you seek in an organizing pastor to carry out your proposed ministry plans. Include a position description for each staff member to be funded by this grant.
3. **Demographic Study:** Include a summary of the demographic study, not to exceed one page, which provides relevant findings such as ecumenical and mission opportunities, racial ethnic population, age distribution, and economic strength.
4. **Ministry Plan:** Describe the ministry plan for the project, listing the measurable goals and objectives for the first year and the method for establishing, building up, and maintaining the new congregation. Areas may include, but are not limited to, evangelism and outreach, worship, education, lay leader training, pastor/staff professional development, mission, finances, stewardship and plans for location.
5. **Attendance:** List the realistic attendance estimates of worship, church school and other regularly scheduled activities, respectively, for each year of the grant. Give data to support your estimates.
6. **Income and Expense Budget:** Display itemized and balanced *operating* income and expense budgets for each year of the grant. Capital expenses should be excluded. Include income amounts from General Assembly, synod, presbytery, project and other sources. Please include last year's financial statement, if available, showing the budgeted and actual income/expenditures. All projects are expected to achieve 10% of its total operating budget to Basic Mission Support by the end of grant funding.

7. **Oversight of Project:** Describe your presbytery's plan to provide oversight, encouragement and regular contact with the leadership of this project.
8. **Funding Schedule:** Complete the following display of scheduled proposed Mission Program Grant funding to support the new church development. Place an asterisk (*) after specific amount to indicate that action has been taken to approve the grant and the specified amount.

SCHEDULE OF PROPOSED MISSION PROGRAM GRANT FUNDING

A. Anticipated date that the monthly payment is expected to begin. _____

B. Anticipated final year of mission program grant. _____

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	TOTAL
PROJECT	_____	_____	_____	_____	_____	_____	_____	_____
PRESBY.	_____	_____	_____	_____	_____	_____	_____	_____
SYNOD	_____	_____	_____	_____	_____	_____	_____	_____
GA	_____	_____	_____	_____	_____	_____	_____	_____
OTHER	_____	_____	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____	_____	_____

NOTE: The Mission Program Grant shall not exceed the combined funding amount provided by the presbytery and/or synod and may be less during the funding life of the grant. Mission Program Grants are scheduled on a declining scale.

Please refer to the ***Mission Program Grant Proposal Checklist*** contained within ***Grant Writing 101*** for general evaluation criteria.

Middle Governing Bodies participating and giving oversight and assistance to this project, please sign below and provide helpful information as appropriate.

At the _____ (date) meeting of the Presbytery of _____ , the foregoing new congregation plan for ministry and program grant application were reviewed and approved by the mission strategy body of this presbytery as fulfilling the criteria and guidelines governing GA Mission Program Grants.

_____
General / Executive Presbyter or designee

_____
Date

_____
Synod Executive or designee